

CNPS Student Request Form (version 2024-10-03)
Supervised Clinical Training Hours Endorsement Letter
To Be Sent to BCACC Registrar

To: **CNPS Practicum Coordinator**, Counselling Psychology Program, Faculty of Education,
University of British Columbia, 2125 Main Mall, Vancouver, B.C., Canada V6T 1Z4
email: mathew.gendron@ubc.ca

From: Name: _____

Mailing Address & Postal Code:

TEL: _____; FAX: _____

Email address: _____

Date: _____

Request to the CNPS Practicum Coordinator:

I am currently applying for registered membership with the B.C. Association of Clinical Counsellors (BCACC). Please submit an endorsement letter, regarding my clinical supervision hours achieved during my graduate training in the counselling psychology master's program at UBC, to the BCACC Registrar at: 109 – 1034 Johnson Street, Victoria, BC V8V 3N7 (T: 1-800-909-6303, 1-250-595-4448; Fax: 250-595-2926; Email: hoffice@bcacc.ca).

Applicant's Name: _____ (UBC Student # _____)

Degree Obtained: () M.A. () M.Ed. in Counselling Psychology (Graduation in Year: _____)

Faculty Advisor or Thesis Supervisor: Dr. _____

Applicant's Signature: _____ **Date:** _____

Please send electronically in PDF or physically mail or fax this form with your signature, to the Practicum Coordinator (**email: mathew.gendron@ubc.ca**; mailing address: UBC Counselling Psychology Program, 2125 Main Mall, Vancouver, B.C., Canada V6T 1Z4). Normally within two weeks from the date of receipt of your request (except during August), the Practicum Coordinator will send an endorsement letter, documenting over 200 hours of supervised clinical training (including 100+ direct supervision) within our master's program at UBC, to the BCACC Registrar upon checking the accuracy of the information you provide on the *Request Form*. BCACC will accept this endorsement letter as sufficient to fulfill the supervised hour requirement. You are responsible for ensuring that all documents required for your membership application are received by the BCACC Head Office observing their guidelines and deadlines. Your referees may leave blank the section in the BCACC Registered Membership Application Form which asks for the documentation of minimally required supervision hours. You or your referee may state on the membership application form: "See the endorsement letter from the CNPS Practicum Coordinator, UBC Counselling Psychology, regarding the applicant's clinical training supervision hours." Our endorsement letter certifies that you have clearly met this requirement upon your successful completion of our master's program.