

SPECIAL EDUCATION PROGRAM

COMPREHENSIVE EXAM PROPOSAL AND APPROVAL FORM

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| Student name: | Student number: |
| Comprehensive Exam Committee:  |  |
| Advisor/Supervisor: |  |
| Committee Member: |  |
| Committee Member: |  |

Procedure Overview: The purpose of the comprehensive exams in Special Education is to help the student develop and display those competencies expected of a recent PhD graduate and required of a beginning academic. These competencies cover a broad range of areas within Special Education, including teaching, research, and service. Students will present evidence of their learning through their comprehensive experiences in a professional portfolio and oral defense. Each student will normally be expected to complete ONE activity from Section A and TWO activities from Section B within the first two years of the program. Each activity must have prior approval by the student’s comprehensive examination committee (see Part 1 of the form). Progress in completion of these requirements will be reviewed annually. Once completed, the student will prepare a reflective portfolio tracing their learning through the comprehensive exam experiences. The portfolio should be made available to committee members at least 3 weeks prior to a meeting which will serve as an oral defense. Once passed, the comprehensive committee will complete Part 2 of this form. (For full description of the Comprehensive exam purpose and procedures see the Special Education Program Area website).

Part 1: Comprehensive Plan Approval

To complete the comprehensive, the student will complete the following: (Please attach a specific plan).

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| Section A |
|  | The generation of publishable research that makes a contribution to the field.  |
|  | A paper presentation of the quality expected at a peer-reviewed conference. |
| Section B |
|  | Involvement in a teaching-related activity at a professional level. |
|  | The preparation of an application form for research and/or fellowship support. |
|  | Demonstration of service to the community at a professional level. |

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| Date Plan is Approved: |  |
|  Comprehensive Exam Committee Signatures:  |  |
| Advisor/Supervisor: |  |
| Committee Member: |  |
| Committee Member: |  |

Part 2: Confirmation of Successful Completion of the Reflective Portfolio & Oral Defense

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| Date Comprehensive Requirements Achieved: |  |
| Comprehensive Exam Committee Signatures:  |  |
| Advisor/Supervisor: |  |
| Committee Member: |  |
| Committee Member: |  |