

HDLC MA and PhD Student Research Fund

Application Form

April 1, 2022

Purpose

This initiative provides research funding to support HDLC MA and PhD students with the costs of their thesis research. *Support provided is subject to HDLC approval and depends on the availability of funds.*

Eligibility

MA and PhD students enrolled in the HDLC program as of April 1, 2022 can apply for up to \$500 in research support during a given degree program. [Note: They can submit more than one application, as long as the total amount of funds requested across applications does not exceed \$500].

Criteria

To be eligible for funding, expenses must be:

- Directly related to the student's thesis or dissertation research
- Incurred after April 1, 2022 and prior to a request for reimbursement (receipts are required)
- Aligned with eligible research expenses in ECPS, Faculty, and University policies
- Verified by your supervisor as necessary for your research and eligible for reimbursement

Process

- The student should fill in the top portion of the application, list expenses, attach original receipts. The student should also prepare necessary UBC expense forms (see [link](#)).
- The student should arrange for their supervisor to confirm the information by signing the form
- The form should come to the HDLC coordinator, *only when it is complete with signatures*

Application

Name:	Date:
Address:	
E-mail:	Student ID:
Total Reimbursement requested:	

List of Expenses

Date	Expense/Purpose	Amount

I confirm that I/the student has understood and complied with policies on eligible expenses

Student's Name (Please Print)	Supervisor's Name (Please Print)
Student's Signature	Supervisor's Signature
Date	Date

HDLC Coordinator Signature _____ Date _____