**Department of Educational and Counselling Psychology and Special Education**

**Counselling Psychology Program**

## Supplementary Form for Master's Application

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| **Name:** |  | Previous  Surname: |
| **Address:** |  | Phone (h): |
|  | Code: | Phone (w): |
| **Email:** |  | Cell Phone: |

If you have the **UBC student number**, please put down the UBC student number

If you **do not** have the UBC student number, please put down your on-line application number

\*\*\*\*(If you **do not** know your online application number, just leave it blank)

If you have taken the (GRE) Graduate Record Examination scores (general test), please indicate your GRE score V Q Analytical writing

If you have not taken the GRE test, please indicate your exam date

GRE scores must be sent directly from ETS to UBC (UBC code if 0965). Please note that ETS only sends out GRE scores within 5 years of test completion.

**Please Note**: **The GRE is no longer required for M.Ed. applicants.**

**You must upload this supplementary form to your online application, and also, you have to email a copy of this supplementary to** [**karen.yan@ubc.ca**](mailto:karen.yan@ubc.ca)**.**

**Eligibility for Admissions Consideration**

Please confirm that you have completed the application/admissions prerequisites prior to completing the rest of this application. Unless specified otherwise below, completion of these prerequisite requirements is usually considered mandatory in order for your application to be considered for admissions. *Please tick (√) below to indicate whether you have completed a prerequisite, not completed a prerequisite, or if a prerequisite is not applicable.*

**CNPS MEd and MA Prerequisite Courses Checklist**

The following prerequisite course areas must be completed in preparation for entry to the Master's program. Abnormal Psychology/Behavioural Disorders must be completed at the 3rd or 4th year undergraduate level or equivalent. Learning or equivalent must only be completed at the 2nd year level or higher**\***. Courses must be equivalent to a minimum of 3 UBC credits with equivalency being assessed by admissions personnel if not already on pre-approved list. *All requests for equivalency must be submitted by November 15th of the year of application.*

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| **Prerequisite Course** | **Completed** | **Not Completed** | **Not Applicable** | **If Not Completed Please Explain:** |
| Prerequisite courses reviewed by UBC representative for equivalency, if needed, prior to November 15th |  |  |  |  |
| Basic Interviewing Skills  [Must be reviewed for equivalency (syllabus and taped skills sample) if not completed at UBC] |  |  |  |  |
| Career Counselling |  |  |  |  |
| Theories of Counselling |  |  |  |  |
| Abnormal or Behavioral Disorders  [3rd or 4th year level or higher (or equivalent)] |  |  |  |  |
| Learning Theory/ Cognitive Psychology  [2nd year level or higher] |  |  |  |  |
| Statistics |  |  |  |  |

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| **Other Prerequisites** | **Completed** | **Not Completed** | **Not Applicable** | **If Not Completed Please Explain:** |
| All 4-year bachelor’s degree requirements must be completed by April 30th of the year of application |  |  |  |  |
| B+ (76%/3.33) average (in senior undergraduate coursework (or graduate coursework) |  |  |  |  |
| 3 years of social service/helping/teaching experience at the time of application |  |  |  |  |
| If English is not your primary language of instruction:  - TOEFL (internet) > 90 total and >22 in all sections or TOEFL (paper) > 550 *or*  - IELTS minimum overall band score of 6.5 with a minimum of 6.0 in each component |  |  |  |  |
| GRE Scores from within the last 5 years sent directly from ETS. Minimum recommended scores: 153 Verbal, 144 Quantitative, 3.5 Analytical Writing  *(M.A. only)* **\*\*** |  |  |  |  |
| Prior Research Experience  *(M.A. only)* |  |  |  |  |
| 3 Electronic References |  |  |  |  |
| Official transcripts uploaded with application for all non-UBC transcripts |  |  |  |  |
| CV or résumé uploaded in online application |  |  |  |  |
| Master’s Supplementary Form e-mailed to Karen Yan and uploaded with application |  |  |  |  |

\*In exceptional circumstances, *outstanding*MA and MEd applicants missing one prerequisite – other than CNPS 362 – may be offered admissions subject to the successful completion of the missing prerequisite by April 30th. Proof of registration in the missing prerequisite should be provided to the admissions committee by uploading it to the application portal as an attachment.

\*\* If you are an International student who is an English language learner / English as second language student and your GRE score fall below our recommended limits, we will still consider your application if you inform us of this and address this in your admissions essays.

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Have you ever applied for admission to the Counselling Psychology Program: **Yes No**

**If Yes**, State the Year (most recent)

1. **Academic degrees** earned: (list all institutions: degree, diploma, or certificates)

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| **Degree** | **Date conferred** | **Major** | **Institution** |
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1. **(a) Do you have a teaching certificate: Yes No**

**(b) Please check if you are: First Nations Visible Minority**

**Person with a disabling condition International student**

2. **Degree sought** from Counselling Psychology: M.A. \_\_\_\_ M.Ed. \_\_\_\_\_ **Or** either MA or MEd \_\_\_\_\_

**\*\*\* (Please note**, if you apply for both degrees, MA and MED, you have to submit two online applications and pay two application fees)

All applicants to the MA program must have “prior research experience, as evidenced by, for example, volunteer research assistant experience, an undergraduate honours degree research project, conference presentations, or journal publications” by the time of applying (December 1st). Do you meet this prerequisite: \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ N/A

3. **Program**. The Department offers accredited counselling psychology programs in three areas at the master’s level. These programs are listed below (a, b, and c). In each program you will have the opportunity for focusing on an area of interest. For example, in school counselling, courses are offered both elementary and secondary school counselling. Select your first, second, and third (1, 2, 3) choice by putting the appropriate number in the box beside the program.

**M.A./M.Ed. Programs in Counselling Psychology Choice**

|  |  |
| --- | --- |
| a. School Counselling |  |
| b. Higher Education Counselling |  |
| c. Community & Agency Counselling |  |

Please, take note of the fact that you must have a teaching degree or position to do an elementary school counselling clinic and practicum. It is preferable to have a high school teaching background for the secondary area.

4. **Proposed Starting Date**: (Summer Session) May \_\_\_\_\_ or July September (Winter session) \_\_\_\_\_

5. **Proposed Time Schedules** (check one)

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| **Schedule** | **Time** | **Choice** |
| Full-time | To complete a master’s program in the shortest period, you must begin the program in July (maximum of 5 academic years) |  |
| Part-time | Start in July or September (maximum of 5 years) |  |

Note: Students in all areas of focus of CNPS master’s programs may be required to take daytime courses during their program of studies. Note that students enrolled in the school counselling area of focus will be required to take CNPS 532C (6 credits) during the day in July and early August.   
Programs must be completed in a maximum of five years.

6. **Prerequisite courses** completed or their equivalents (fill-in the chart below).

The following prerequisite course areas must be completed in preparation for entry to the Master's program. Abnormal Psychology/Behavioural Disorders must be completed at the 3rd or 4th year undergraduate level. Where equivalency is being sought, please supply a course outline, calendar listing, and any additional information that may be helpful by *November 15th* (approximately two weeks prior to the deadline so your equivalency request can be reviewed by December 1st). Courses must be equivalent to a minimum of 3 UBC credits with equivalency being assessed by admissions personnel.

**Please note**: If you have been granted equivalency for courses, please attach a copy of the email of approval. Proof of registration in the missing prerequisite should be provided to the admissions committee by uploading it to the application portal as an attachment.

Courses required for both the M.A. and M.Ed.

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| **Prerequisite** | **Course #** | **Title of Course Taken** | **Credits** | **Grade and %** | **Year & mo. taken or  to be completed** | **Institution** |
| **Basic Interviewing skills** |  |  | 3 |  |  |  |
| Applicants who have not completed CNPS 362 at UBC must apply to have the course they successfully completed elsewhere reviewed following the CNPS 362 Review Procedure:  (<https://ecps.educ.ubc.ca/counselling-psychology/cnps-362-equivalency-review-procedure/>)  (**A) Did you apply for equivalency for CNPS 362?** Yes **\_\_\_\_\_\_\_** No \_\_\_\_\_  **(B) Did you get equivalency for CNPS 362**: Yes \_\_\_\_\_\_\_ No \_\_\_\_\_  (If **Yes,** Have you attached a copy of the email or letter of approval at the last page of the supplementary form:  Yes \_\_\_\_\_\_ No \_\_\_\_\_\_\_\_  . | | | | | | |
| **Learning/ Behaviorism/ Cognitive Psychology** |  |  | 3 |  |  |  |
| **Abnormal Psychology** |  |  | 3 |  |  |  |
| **Career Counselling** |  |  | 3 |  |  |  |
| **Introduction to Counselling Theories** |  |  | 3 |  |  |  |
| **Statistics** |  |  | 3 |  |  |  |

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| **Comments or clarifications about prerequisite courses** |

7. **Three Year’s Experience** (fill-in the box below).

Applicants should have a minimum of three calendar years of experience in positions (full-time or part-time) that involve working in a helping, social service, or teaching capacity with children, adolescents and/or adults by the time of applying (December 1st). The years do not need to be consecutive. For example, two 6-month positions that were held at the same time would not count as 1 year but would count as 6 months of experience. This requirement can be met through volunteer experience although preference will be given to applicants who have sustained, relevant work experience. Please report how you meet this experience prerequisite.

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| **Comments about experience** |

**Comments or clarifications (by the applicant to the Department Selection Committee)**

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| **Other Comments** |