

EPSE 590 REGISTRATION FORM

To: MEd students who plan to complete the Graduating Seminar

Re: Registration Procedure

If you plan to enroll in the Graduating Seminar (EPSE 590) to complete your MEd program you will not be able to register in the Seminar yourself; rather, you will need to register through the Department. In order to do so, you must meet with your program advisor to discuss your plans for the seminar and portfolio. Your program advisor must then sign the attached form verifying that:

1. You have completed all of the coursework specified on your Program of Graduate Studies (PGS), as required in the MEd program (typically 27 credits)
2. You have met with your program advisor to develop a statement of 2-3 goals and objectives related to your MEd program
3. You have met with your program advisor to develop a plan for collecting a portfolio of products related to the goals and objectives.

Once you have met with your program advisor to complete the attached form, you may present it to the Graduate Program Assistance in the ECPS office, who will then facilitate your seminar registration. You should meet with your program advisor to complete this form at least 2 months before the graduating seminar starts.

Registration and Advising Form for the EPSE 590 Graduating Seminar

In order to register for the Graduating Seminar at the completion of your MEd program, you will need to meet with your program advisor to complete this form. You should then take the form, signed by your program advisor, to Alex Allen in the ECPS Office, who will register in the EPSE 590 Graduating Seminar. You should meet with your program advisor to complete this form no later than two months prior to the start of the graduating seminar. Students will not be registered without completion of this form and attached goals statement.

Name of Student:

Student Number:

Name of Program Advisor:

As this student's program advisor, I confirm that he/she has met the following requirements:

_____ This student has completed all of the coursework specified on his or her PGS, as required in the MEd program (typically 27 credits) OR the student will be enrolled concurrently in the graduating seminar and the final course(s) of his/her program.

_____ This student has met with me to develop a statement of 2-3 goals and objectives related to the MEd program. This statement is attached to this form.

_____ This student has met with me to develop a plan for collecting a portfolio of products related to the above goals and objectives. The portfolio will consist of at least the following products:

List portfolio products below:

Please register this student in EPSE 590, the Graduating Seminar.

Program Advisor Signature

Date