

CNPS Endorsement Letter Request Form

Re: Supervised Clinical Training Hours Endorsement Letter to be sent to BCACC Registrar by the CNPS Director of Clinics and Practica

To: CNPS Director of Clinics and Practica (Training Director), Counselling Psychology Program, Faculty of Education, University of British Columbia, 2125 Main Mall, Vancouver, B.C., Canada V6T 1Z4 (FAX: 604-822-3302; email: colleen.haney@ubc.ca)

From: Name: _____

Mailing Address & Postal Code: _____

TEL: _____; Email address: _____

Date: _____

Request to the CNPS Director of Clinics and Practica:

I am currently applying for registered membership with the B.C. Association of Clinical Counsellors (BCACC). Please submit an endorsement letter, regarding my clinical supervision hours achieved during my graduate training in the Counselling Psychology Master's Program at UBC, to the BCACC Registrar at: 204 - 780 Tolmie Ave., Victoria, BC V8X 3W4 (T: 1-800-909-6303, 1-250-595-4448; Fax: 250-595-2926; Email: hoffice@bc-counsellors.org).

Applicant's Name: _____ (UBC Student # _____)

Degree Obtained: () M.A. () M.Ed. in Counselling Psychology (Graduation in Year: _____)

() Faculty Advisor or () Thesis Supervisor: Dr. _____

Applicant's Signature: _____ Date: _____

Please send electronically in PDF or physically mail or fax this form with your signature, to the Director of Clinics and Practica (email: colleen.haney@ubc.ca; mailing address: UBC Counselling Psychology Program, 2125 Main Mall, Vancouver, B.C., Canada V6T 1Z4; FAX: 604-822-3302). Normally within two weeks from the date of receipt of your request (except during August), the Director will send an endorsement letter, documenting over 200 hours of supervised clinical training (including 100+ direct supervision) within our master's program at UBC, to the BCACC Registrar upon checking the accuracy of the information you provide on the *Request Form*. BCACC will accept this endorsement letter as sufficient to fulfill the supervised hour requirement. You are responsible for ensuring that all documents required for your membership application are received by the BCACC Head Office observing their guidelines and deadlines. Your referees may leave blank the section in the BCACC Registered Membership Application Form which asks for the documentation of minimally required supervision hours. You or your referee may state on the membership application form: "See the endorsement letter from the Director of Clinics and Practica, UBC Counselling Psychology, regarding the applicant's clinical training supervision hours." Our endorsement letter certifies that you have clearly met this requirement upon your successful completion of our Master's program.